

DATED THIS..... DAY OF, 2022

CONSTITUTION OF THE YOUNG PROFESSIONALS FORUM (YPF).

ARTICLE 1: PREAMBLE

We, members of the Young Professionals Forum (YPF), a non-profit and inter-denominational organization, do provide for ourselves a constitution and hereby resolve to be governed by the provisions herein contained.

ARTICLE 2: ADDRESS

The registered head office shall be situated in Lagos, Nigeria.

ARTICLE 3: VISION AND MISSION

Vision

The Young Professionals Forum is an initiative of Pastor (Dr.) W. F Kumuyi, the General Superintendent of the Deeper Christian Life Ministry and its establishment was borne out of his passion to help the youths of this generation discover the essence of purposeful living through diligence and hard work, honesty and integrity which will prepare them for excellence in their chosen fields of endeavor.

The **mission** of the Young Professionals Forum are:

1. To help young men and women in their journey of self-discovery and cultivate in them the total man committed to the expression of the glory of God as role model professionals with global impact.
2. To connect and empower young men and women by providing a fostering platform for diverse young professionals who are desirous of excellence, personal growth and professional advancement.
3. To do all such other lawful things as may be considered to be incidental or ancillary to the attainment of the above objects or any of them.

ARTICLE 4: MEMBERSHIP

Membership of the Young Professionals Forum shall be open to anyone within the category residing in any part of the world.

4.1 Membership of the Young Professionals Forum is formed from the following categories of persons;

- * **Post Secondary Students-** (Working Class Ex-students)- These are young people who have completed secondary school education and are awaiting admission and have already started working either as a skilled person or in paid employment.

- * **Undergraduates**- This group of persons are those still in tertiary institutions. They will be catered for under YPF only when they are back from their various schools on holidays, or short breaks, Industrial Trainings or Internships, otherwise they will be under the care of their various Campus Fellowships.
- * **Graduates** - These are people who have graduated from tertiary institutions and are awaiting National Youth Service or already working either as entrepreneurs or employed.
- * **Corp Members(Nigeria)** - These are people currently undergoing their compulsory National Youth Service.
- * **Job Seekers** - This is a category of young men and women who are done with their tertiary education and are job hunting.
- * **Working Class Professionals/Young Entrepreneurs** - These are young adults who are already working either as Entrepreneurs or in Paid employments.

4.2 DEMOGRAPHY

YPF members can be recruited from the following places and locations;

- Churches
- Offices
- Lunch Hour Gatherings/ Fellowships
- Professional Tutorial/ Study/Centres such as ICAN, ACCA, NIM, ICSAN etc
- Viewing Centres
- Shopping Malls and Supermarkets
- Professional Social Media Platforms such as LinkedIn etc

ARTICLE 5: OUTREACH STRATEGIES

5.1: CELL SYSTEM APPROACH

The major outreach strategy of YPF will be the Cell Groups as a mode of operation. The Cell Groups would run using Manuals. These Cell Groups would be called **Meet Ups**; members in same location would meet once a week at their convenient time. The Cell groups will be headed by Cell Leader, who will report to their direct head as reflected in the Young Professionals Forum organogram.

Cell group will be in two modes :



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1. Location based Cell groups : Young people of different professions who reside in the same location would meet weekly in cells. These groups will be organized into units and Chapters(A collection of several units). The chapter will be led by a chapter lead while the unit will be led by a unit lead.
2. Professional communities : Young people would meet in clusters based on their profession. They would be grouped based on professional expertise and would focus on reaching out to people in similar professions. Central control is recommended for these groups in order to have a critical mass in terms of membership.
 - a. Professional development events would be organized frequently and this would be used as avenues to preach the gospel.
 - b. Professional communities would also reach out to campuses to recruit members especially from final year students. Final years students most times are looking to connect with people within their discipline who can show them the way to the professional marketplace. We would explore this opportunity to connect with them and also share the gospel with them.

5.2: PLATFORM APPROACH

- Monthly Conferences
- Quarterly Summits
- Annual Mega Master Class for Young professionals
- BCD4Y: Business and Career Development for Young Professionals.

5.3: VALUE BASED APPROACH

- Skill Acquisition Programme and Empowerment
- Talent Hunt
- The Next Global CEO Reality Series
- Seed Funding for Young Promising Entrepreneurs
- Musical Concerts

Please note that for all these events, we must prioritize the salvation of souls. This means that when any of these events is organized, there must be a provision for the gospel to be preached and for souls to be saved.

ARTICLE 6: EXECUTIVE COMMITTEE MEMBERS

The Executive Committee Members shall comprise the Chapter Representatives of Young Professionals Forum in the Nation, state or Region.



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(A) The Executive Committee shall be responsible for the effective running of the Young Professionals Forum in their respective Chapters and they shall work as a team to ensure the smooth operation of Young Professionals Forum at the headquarters.

(B) Any Executive Committee member who errs and is found guilty of any misconduct which brings disrepute to the image of the Young Professionals Forum shall be removed by the Disciplinary Committee set up by the president.

KEY ROLES AND RESPONSIBILITIES

- **Nigeria(Lagos):**

National President : Appointed by the Patron of the group(The General Superintendent of the Deeper Christian Life Ministry) to have general oversight of the activities of the group. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should be Born Again and suitable for handling Leadership roles.

- Provides Spiritual and strategic leadership for the forum
- Ensures smooth running of the forum
- Mobilizes human resources for the success of the forum
- Coordinates and works unitedly with supporting leads to ensure progress and excellent delivery of the forum's plans
- Relates frequently with the Church National Leadership for reporting, support and synergy
- All other responsibilities may apply to the role in fulfillment of the Forum's goals and objectives.
- Responsibilities as may be directed or delegated by the Leadership of the Mother Church to foster the achievement of the Forum's objective.

General Secretary: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in oral and written communication . Should be Born Again and suitable for handling Leadership roles.

- Support the National President in carrying out the activities of the forum
- Responsible for implementing tasks as may be delegated by the National President
- Responsible for the management of documents as it applies to the forum
- Responsible for taking down minutes of meetings at executive meetings per time



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- e. Shall provide support for the day to day running of the forum's secretariat and documentations pertaining to the forum

Financial Secretary: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in financial computations, compilation and documentation. Should be a finance professional. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for fund collection, disbursement and documentation of all financial transactions as it applies to the forum.
- b. Synergizes, advises and gives professional financial support to the fellow Financial Secretaries where the need arises
- c. Responsible for the preparation of the budget, tracking of financial expenditures and fund raising for the forum's annual spend.
- d. Works hand in hand with the National President and the forum Leadership for the smooth running of the forum on financial matters

Media Lead: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in Social and Conventional Media, Designs, Organizational Branding, Digital Marketing and Public Relation. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the online and offline media activities of the forum
- b. Responsible for management of the forum's social media pages and website
- c. Responsible for brand and design compliance and consistency
- d. Responsible for managing the forum's brand guideline.
- e. Responsible for the supervision of creative designs of the forum
- f. Builds up a Team of Designers, Branding Professionals, Digital Marketing Officers to support the effective implementation of the media responsibilities and objectives with representatives from the Chapters and Units

Skill Acquisition Programme (SAP) Chairman: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in Entrepreneurial and Vocational Trainings . Should be Born Again and suitable for handling Leadership roles.



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- a. Responsible for the organizing of the YPF Skill Acquisition Programme (SAP)
- b. Nominates and recommends team members as approved by the National President to work with him in the planning and execution of the Skill Acquisition Programme
- c. Oversees the Skill Acquisition Programme activities, ensuring it accomplishes its objective.
- d. Synergizes with the Financial Secretary on the funding of the programme and other obligations that requires funding
- e. Works with the Media Lead for publicity, awareness and online registration of participants
- f. Responsible for oversight functions as it applies to the Skill Acquisition Programme.

Prayer Lead: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Should be Born Again, Spiritually Gifted, Prayerful, Understands the Scriptures and suitable for handling Leadership roles.

- a. Responsible for handling prayer related activities
- b. Responsible for organizing prayer meetings for the forum in synergy with the forum's leadership.
- c. Responsible for creating a structure that develops and builds the prayer life of the members

Sisters Representative: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. She is expected to be a young and upwardly mobile young professional who is mentally, spiritually and emotionally mature. She should be Born Again, have a good understanding of the Scriptures and be suitable for handling Leadership roles.

- a. Responsible for providing leadership to the Ladies/Sisters within the forum on peculiar matters that concern the female gender
- b. Synergizes with the Leadership to organize suitable programmes and seminars that benefits the Ladies/Sisters within the forum

Chapter Lead: He shall be appointed by the Old District Pastor through consultation, recommendation and nomination. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the overseeing of the forum's activities within the Chapter (Also Known As Old Districts)
- b. Responsible for organizing seminars and special programmes (Quarterly) within the Chapter
- c. Synergizes with the Unit Leads within the Chapter to run Units activities within the forum



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- d. Spear heads Unit Leads meeting within the Chapter.
- e. Carries out directives from the forum's Leadership
- f. Ensures adequate reporting to the forum's Leadership

Unit Lead: He shall be appointed by the Group/District Pastor through consultation, recommendation and nomination. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the overseeing of the forum's activities within the Units (Also Known As Groups)
- b. Responsible for organizing seminars and special programmes within the Units
- c. Synergizes with the Chapter Lead to run activities within the chapter
- d. Ensures the conduct and Supervises the Meet-ups within the Unit
- e. Carries out directive from the forum's Leadership
- f. Ensures adequate reporting to the forum's Leadership

- **Countries:**

National President : Appointed by the National Overseer of the Country. Would have general oversight of the activities of the forum within the country. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Provides Spiritual and strategic leadership for the forum country-wide
- b. Ensures smooth running of the forum
- c. Mobilizes human resources for the success of the forum
- d. Coordinates and works unitedly with other executives to ensure progress and excellent delivery of the forum
- e. Relates frequently with the Church National Leadership for reporting, support and synergy
- f. All other responsibilities may apply to the role in fulfillment of the Forum's goals and objectives.
- g. Responsibilities as may be directed or delegated by the Leadership of the Mother Church to foster the achievement of the Forum's objective.
- h. Relates frequently with the Church National Leadership for reporting, support and synergy



- i. Synchronizes with the Headquarter Leadership for support, and consultations

Supporting Roles And Responsibilities For The Countries

Secretary: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in oral and written communication. Should be Born Again and suitable for handling Leadership roles.

- a. Supports the President in carrying out the activities of the forum
- b. Responsible for implementing tasks as may be delegated by the President
- c. Responsible for the compilation of documents as it applies to the forum
- d. Responsible for taking down minutes of meetings per time
- e. Shall handle secretarial activities and documentations pertaining to the forum

Financial Secretary: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in financial computations, compilation and documentation. Should be a finance professional. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the documenting, collection and disbursement of all financial transactions as it applies to the forum within jurisdiction
- b. Synergizes, advises and gives professional financial support to the fellow Financial Secretaries where the need arises
- c. Responsible for the preparation of the budget, tracking of financial expenditures and fund raising for the forum's annual spend.
- d. Works hand in hand with the President and the forum Leadership for the smooth running of the forum on financial matters

Media Lead: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in Social and traditional Media marketing, Design, Organizational Branding, Digital Marketing and Public Relation. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the media of the forum
- b. Responsible for the online and offline media activities of the forum
- c. Responsible for management of the forum's social media pages



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- d. Responsible for brand and design compliance and consistency
- e. Responsible for the supervision of creative designs of the forum
- f. Builds a Team of Designers, Branding Professionals, Digital Marketing Officers to support the effective implementation of the media responsibilities and objectives with representatives from the Chapters and Units

Skill Acquisition Programme (SAP) Committee Lead: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in Entrepreneurial and Vocational Trainings . Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the organizing of the YPF Skill Acquisition Programme (SAP) within the country
- b. Nominates and recommends committee members as approved by the President to work with him in the planning and execution of the Skill Acquisition Programme
- c. Oversees the Skill Acquisition Programme activities, ensuring it accomplishes the objective.
- d. Synergizes with the Financial Secretary on the funding of the Skill Acquisition programme
- e. Works with the Media Lead for publicity, awareness and online registration of participants
- f. Responsible for oversight functions as it applies to the Skill Acquisition Programme.

Prayer Lead: Shall be recommended by the National President and appointed by the Patron or Representative of the Patron to the forum. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Should be Born Again, Spiritually Gifted, Prayerful, Understands the Scriptures and suitable for handling Leadership roles.

- a. Responsible for handling activities that apply to the prayer in the forum
- b. Responsible for organizing prayer meetings for the forum in synergy with the forum's leadership.
- c. Responsible for creating a structure that develops and builds the prayer life of the members

Sisters Representative: Shall be recommended by the National President through consultations and appointed by the Patron or Representative of the Patron to the forum. She is expected to be a young and upwardly mobile young professional mentally, spiritually, emotionally mature with a godly marriage.. She should be Born Again, understands the Scriptures and is suitable for handling Leadership roles.

- a. Responsible for leading the Ladies/Sisters within the forum



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- b.** Synergizes with the Leadership to organize suitable programmes and seminars that benefits the Ladies/Sisters within the forum



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- **States**

State President: Appointed by the State Overseer to have general oversight of the activities of the forum within the State. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Provides Spiritual and strategic leadership for the forum within the state
- b. Ensures smooth running of the forum
- c. Mobilizes human resources for the success of the forum
- d. Coordinates and works unitedly with supporting leads to ensure progress and excellent delivery of the forum's plans
- e. Relates frequently with the Forum's National Leadership for reporting, support and synergy
- f. All other responsibilities may apply to the role in fulfillment of the Forum's goals and objectives.
- g. Responsibilities as may be directed or delegated by the Leadership of the Mother Church to foster the achievement of the Forum's objective.

Supporting Roles And Responsibilities For The States

State Secretary: Shall be recommended by the State President and appointed by the State Overseer. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in verbal and written grammatical composition. Should be Born Again and suitable for handling Leadership roles.

- a. Support the State President in carrying out the activities of the forum
- b. Responsible for implementing tasks as may be delegated by the State President
- c. Responsible for the compilation of documents as it applies to the forum
- d. Responsible for taking down minutes of meetings per time
- e. Shall handle secretarial responsibilities and documentation pertaining to the forum

State Financial Secretary: Shall be recommended by the State President and appointed by the State Overseer. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in financial computations, compilation and documentation. Should be a finance professional. Should be Born Again and suitable for handling Leadership roles.



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- a. Responsible for the funds collection, disbursement and documentation of all financial transactions as it applies to the forum within the State
- b. Synergizes, advises and gives professional financial support to other Financial Secretaries where the need arises
- c. Responsible for the preparation of the budget, tracking of financial expenditures and fund raising for the forum's annual spend in the state.
- d. Works hand in hand with the State President and the forum Leadership for the smooth running of the forum on financial matters

State Media Lead: Shall be recommended by the State President and appointed by the State Overseer. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. Skillful in Social and traditional Media, design, Organizational Branding, Digital Marketing and Public Relation. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the media of the forum
- b. Responsible for brand and design compliance and uniformity
- c. Responsible for the supervision of creative design of the forum
- d. Works with aa Team of Designers, Branding Professionals and Digital Marketers to support the effective implementation of the media responsibilities and objectives with representatives from the State Chapters and Units

- **Regions and their equivalents**

Chapter Lead: He shall be appointed by the Region Overseer through consultation, recommendation and nomination. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the overseeing of the forum's activities within the Chapter (Also Known As Region)
- b. Responsible for organizing seminars and special programmes (Quarterly) within the Chapter
- c. Synergizes with the Unit Leads within the Chapter to run Units activities within the forum
- d. Spear heads Unit Leads meeting within the Chapter.
- e. Carries out directives from the forum's Leadership
- f. Ensures adequate reporting to the forum's Leadership
- g. Ensures Meet-ups are held in all the Units



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Unit Lead: He shall be appointed by the Group Pastor through consultation, recommendation and nomination. He is expected to be a young and upwardly mobile young professional preferably not more than forty years old. He should understand and be inclined to the fulfillment of the objectives of the forum. Should be Born Again and suitable for handling Leadership roles.

- a. Responsible for the overseeing of the forum's activities within the Units (Also Known As Groups)
- b. Responsible for organizing seminars and special programmes within the Units
- c. Synergizes with the Chapter Lead to run activities within the forum
- d. Supervises the Meet-ups within the Unit
- e. Carries out directives from the forum's Leadership
- f. Ensures adequate reporting to the forum's Leadership

ARTICLE 7: COMMON SEAL

(A) The young Professionals Forum shall have a Common seal.

(B) Such Common seal shall be kept in the Secretariat of the organization and/or in the custody of the Secretary who shall produce it when required for use.

(C) All documents shall be executed by the President and Secretary of the Young Professionals Forum. Such documents shall be sealed with the Common seal.

ARTICLE 8: FINANCE

(a) Any money obtained/ raised by the Young Professionals Forum shall be used only for the organisation.

(b) Any bank account opened for the group shall be in the name of the Young Professionals Forum.

(c) Any cheque issued shall be signed by at least two of any nominated Signatories.

(d) The Executive Committee will ensure that the group stays within the budget of the YPF.

ARTICLE 9: EXECUTIVE COMMITTEE MEETINGS

(a) The committee shall meet once in a month.

(b) The quorum for a meeting shall be a two third majority.

- (c) The committee shall be accountable to the members at all times.
- (d) Minutes of meetings must be taken down in writing by the Secretary or any other person appointed to do so and it must be available to any interested person.
- (e) All committee members shall be given at least seven (7) days' notice of a meeting unless it is deemed an emergency meeting.

ARTICLE 10. ALTERATION OF THE CONSTITUTION

- (a) Proposals for amendments to this constitution or dissolution must be delivered to the secretary in writing. The secretary in conjunction with all other executive members shall then decide on the date of a meeting to discuss such proposals, giving at least two weeks (14 days) clear notice.
- (b) Any changes to this constitution must be agreed upon by at least two thirds of those members present and voting at any general meeting.

ARTICLE 11: SPECIAL CLAUSE

11.1 THE INCOME AND PROPERTY OF THE YPF

Howsoever the Income and Property of Young Professionals Forum is derived, it shall be applied solely towards the promotion of the objects of the YPF as set forth in this CONSTITUTION and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to the members of the Young Professionals Forum.

NAME:

SIGNATURE/DATE:

(PRESIDENT)

NAME:

SIGNATURE/DATE:

(SECRETARY)